checklist for evaluating a secure cloud archive provider

Choosing a secure cloud archive provider is crucial – especially when dealing with sensitive or legally regulated data.

This checklist highlights what matters most: from data protection and compliance to encryption, availability, and migration.

Use these questions to objectively assess providers – and find the right solution for your organization.

1 — Security Certifications:

Is the provider's data center certified according to ISO 27001?

2 — Data Protection and Compliance:

Does the provider meet the requirements of the GDPR*?

3 — Encryption:

Does the provider offer true end-to-end encryption **during transmission and at rest**? Only this ensures that your data is protected during transmission.

4 — Data Backup, Integrity, and Recovery:

Data backup: Does the provider perform regular data backups?

Can data be restored promptly in case of an emergency?

Integrity: Are checksums or other methods used to ensure data integrity?

Redundancy: Is data stored redundantly to prevent outages?

GDPR: General Data Protection Regulation.

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EASY SOFTWARE AG
+49 (0) 201 - 65069 - 0
info@easy-software.com

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Access Control:

Is there a role-based access concept with authentication mechanisms?

6

Deployment Models and Migration Paths:

Does the provider offer hybrid deployment models (Cloud + On-Premises)?

Is gradual migration possible without full data transfer?

7

Data Center Location:

Are the provider's data centers located in your country to comply with local data protection regulations?

Geo-redundancy: Are there geographically separated data centers to ensure data availability in case of outages (power failure, storms, fires)?

8

Disaster Recovery:

Is there a documented disaster recovery plan?

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Data Protection Policies:

Do the provider's data protection policies align with your internal company requirements?

10

Contractual Agreements:

Are liability and data protection regulations clearly defined in the contract?

11

Service-Level-Agreements (SLAs)

Does the provider guarantee at least 99.9% availability?

Are support and response times contractually defined

what to consider when **implementing archiving software:**

The easiest way to tackle this challenge is through a structured, well-thought-out approach. Use this checklist to document key considerations.

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