



## CHECKLIST FOR AI-FUNCTIONS

# AI and contractmanagement: a smart symbiosis

Rate the individual functions and criteria according to their importance for your day-to-day work. Use a scale for rating (e.g. from **1 = not important** to **5 = very important**).

AI-supported metadata extraction Assessment	Assessment
Should the AI automatically and accurately extract metadata from contracts (e.g. parties, contract type, date, values)?	
Is it important to you that the AI can be customized to specific metadata fields that are relevant to your business?	

AI-supported identification of contractual obligations Assessment	Assessment
How relevant is the automatic identification of all obligations specified in the contract (e.g. payments, services, delivery dates)?	
Does the AI need to be able to determine the difference between different types of obligations (e.g. primary and secondary obligations)?	
Should the CLM system provide an option to filter and track obligations by responsibility, due date or status?	
Does the AI need to support different contract types and structures?	

AI-supported risk analysis	Assessment
Should the AI automatically check your contracts for potential risks and weaknesses (e.g. unusual clauses, missing provisions)?	
Should the AI help you meet compliance requirements (e.g. GDPR, GoBD)?	

## it's a match! contract management meets AI.

With AI agents, contracts can be categorized, information extracted, deadlines monitored, and much more. This checklist highlights the key features for modern contract management.

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EASY SOFTWARE AG  
+49 (0) 201 - 65069 - 0  
info@easy-software.com